



human capital benefits

# HR Service Suite

Helping successful businesses manage their “human capital” with discounts on HR services through our strategic partners

## HR audit

~~\$999~~ **\$899**  
You save **10%**!

As your business grows, your HR needs increase—with new complexities, new legislation to consider and more time spent on daily HR issues. An HR audit helps you understand how to stay compliant and ensures that your business has the right HR resourcing to support your business growth.

- ➔ Comprehensive review of HR systems
- ➔ Assessment of legislative requirements and compliance
- ➔ Prioritized list of activities and action roadmap

## Onboarding package

~~\$649~~ **\$550\***  
You save **15%**!

Recruitment can be costly, especially when you factor in your time, search fees and productivity loss during the search process. A well thought out onboarding process helps new hires fit in quickly and easily, so they can become productive faster!

- ➔ Onboarding advice, guidance and 3-week check-in
- ➔ Process map orientation and onboarding logistics
- ➔ Review of policy, job description, benefits and payroll setup
- ➔ Onboarding documentation (e.g., offer letter)

## Termination package

~~\$649~~ **\$550\***  
You save **15%**!

When it comes to terminating an employee, there are many things you can do to avoid potential legal costs and protect your company's reputation in the marketplace. Our termination package is designed to help you terminate an employee in a compliant, expedient and respectful manner.

- ➔ Review of policies and employee file documentation
- ➔ Action planning and legal case management, if required
- ➔ Manage termination discussions, exit process, and file/system closure

*\*Based on one employee. Assumes HR policy, employment contract, or job descriptions already in place.*



**Building better benefits**

Successful businesses focus on talent and human capital management

## Our partners can help

### HR consulting and FREE HR support— with Associum Consulting

Human Capital Benefits clients enjoy free professional telephone HR support through our partnership with Associum Consulting. Associum Consulting is an HR consulting firm that is all about people helping people—no do-it-yourself digital downloads or template solutions. Just knowledgeable HR experts providing advisory support for your organization's HR needs—HR risk/compliance audits, onboarding guidance, and termination support.

### Compensation consulting— with The Compensation Company

Is your business compliant with pay transparency legislation? What about pay equity—is your compensation philosophy aligned? With compensation issues at the forefront, HCB partnered with The Compensation Company to give you easy access to strategy, job evaluation, market benchmarking, and plan design for your pay and rewards programs. Established in 1989, The Compensation Company specializes in compensation/total rewards and pay equity issues.

### Member communications— with KMC Communication

You've got the plan designed. Your policies are in place. Now, how do you communicate with employees and help them appreciate the value of your investment? KMC Communication, HCB's communication partner, specializes in simple, effective employee communications for all of your HR programs—benefits, retirement, compensation, policies, and more.



Get the value-added advantages that come from our strategic **partnerships**

[www.humancapitalbenefits.com](http://www.humancapitalbenefits.com)

#### About Human Capital Benefits

Human Capital Benefits provides benefit solutions for medium to large employers. Our back office support team of 35+ associates looks beyond getting great rates to deliver great value for you and your business—with value-added services, state-of-the-art technology, and an experienced, knowledgeable client-facing team to guide you along the way.

### Contact us

Welcome to Human Capital Benefits—how can we help you today?



Office **647.352.9777**  
Cell **416.904.8726**

To **CHAT online** or get more information, visit **www.humancapitalbenefits.com**

Email **info@humancapitalbenefits.com**

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